BRIEFING SESSION PRESENTATION

Supply and delivery of hypodermic syringes, needles and bloodletting devices and related items to the State for the period of sixty (60) months.

PRESENTED BY:

NAME: Baningi
SURNAME: Masilela

Division: OCPO

Date: 11 September 2026

national treasury
Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

Supply and delivery of hypodermic syringes, needles and bloodletting devices and related items to the State for the period of 60 months

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1. Opening, welcome and introductions
2. Purpose of the RFP

   - The purpose of this request for proposal (RFP) is to solicit bids from interested parties (“Respondents”) to enable National Treasury to appoint suppliers for the supply and delivery of hypodermic syringes, needles and bloodletting devices and related items to the State for the period of 60 months.
   - To obtain market related Price and to ensure that Government benefits from the economics of scale.

3. Duration of contract – 60 months

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4. Bid Timelines

Activity	Due Date
RFP Upload on e-Tenders Portal – Tender Document	The tender was advertised on e-Tender Portal & National Treasury website on 28 August 2026
Bid Validity Period	180 days from the closing date of the bid
Bid closing date and time	28 September 2026
Communication channels	Demand.Acquisition3@treasury.gov.za Baningi.Masilela@treasury.gov.za
Deadlines for queries, questions and answers	23 September 2026 @ 16h00

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5. How to access bid documents

- bid documents can be obtained on the below platform:

E-tenders: https://www.etenders.gov.za/

6. Technical Specification

- All items are supported by detailed specifications. Items must comply with the specification as stated in the Pricing Schedule.

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7. Evaluation Criteria as per clause 6 of the SCC

- **Phase 1: Mandatory Requirement**

a. During this evaluation phase, bidders' responses will be evaluated based on the document submitted under mandatory requirements. Any bid that does not meet these mandatory requirements will be considered non-responsive and will be disqualified.

- **Pricing Schedule**

a. The pricing schedule (see Annexure B) provided in this bid forms an integral part of the bid document and bidders must ensure that it is completed in full without changing the structure thereof.

b. Bidders are required to complete a mandatory Pricing Schedule Annexure B as a response to how much the items offered will be charged. Failure to submit the Pricing Schedule will invalidate the bid response

c. The pricing for this bid is required to be on a national level.

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d. Failure to submit the Pricing Schedule will invalidate the bid.

e. All prices must be entered in the field provided in the Pricing Schedule supplied with the bid document.

f. All prices must be quoted in rands and rounded to two (2) decimal places.

g. The completed Pricing Schedule must be submitted in Microsoft Excel format as an unlocked electronic (soft copy) file to enable verification, analysis, and contract administration. Bidders shall not password-protect, lock, alter formulas, or otherwise restrict access to the Pricing Schedule.

h. Pricing structures that do not comply with the requirements set out in this bid document, including the prescribed pricing methodology, format, units of measure, and pricing schedule requirements, may result in the bid being declared non-responsive and disqualified from further evaluation

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- **South African Health Products Regulatory Authority (SAHPRA) Licence**

a. Bidders must submit a Manufacturer's or distributor's or wholesaler's license in accordance with the Medical Devices and In Vitro Diagnostic regulations, as referred to in Section 22C(1)(b) of the Medicines and Related Substances Act, 1965 (Act No. 101 of 1965).

b. The license for the manufacturing, importing, exporting, distribution and /or wholesaling of medical devices and IVDs must be issued by the South African Regulatory Authority and be valid at the closing date and time of bid.

c. Bidders must submit evidence of the approved medical device establishment license on or before the closing date and time of the bid.

d. Failure to submit the SAHPRA Licence will invalidate the bid.

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- **PHASE 2: ADMINISTRATION AND LEGISLATION REQUIREMENTS EVALUATION**

a. Bidders must submit the following documents:
   - –SBD1
   - –Proof of Authority
   - –SBD4
   - –SBD5
   - –SBD 6.1
   - –TCD 13 and 13.1: authorization declaration
   - –Central supplier database
   - –Written Confirmation to disclose tax status
   - –Company registration documents issued by CIPC
   - –Copy of ID(Directors /Owners)

b. Failure to submit the documents indicated above even after the bidder has been notified and given a maximum of seven calendar days to rectify may invalidate the bid.

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- **PHASE 3: TECHNICAL SPECIFICATION REQUIREMENTS (Part A)**

a. During this phase bidders' responses will be evaluated based on technical requirements for each item offered on the pricing schedule. Non-compliance to the applicable requirements for each item below will result in disqualification of the relevant line item being evaluated. The technical specification requirement evaluation is in two parts, **Part A and Part B**. Only items which comply with Part A of the evaluation requirements will be evaluated further in Part B of phase 3 evaluation.

PART A

- **Quality Assurance Requirements**

a. Bidders must submit at the closing date and time of bid, valid quality assurance certificates ISO 13485 to confirm compliance for the items offered as per the pricing schedule. The certificate holder must be the original product manufacturer.

b. Failure to submit the ISO 13485 certificate will invalidate the bid for the relevant item.

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Phase 3 (Part A): Continuation

- **Third-Party Authorization Letter of Undertaking (**

a. Any bidder who is not an original manufacturer of the product must submit a valid Third-Party Undertaking letter (template provided as TCBD 13.2) in full for all relevant goods or services. **Please refer to paragraph 6.4.4.1 of SCC.**

b. Third-Party Authorization Letter of Undertaking must be from an Original Product Manufacturer (OPM). In the case where the letter of undertaking is from an authorized importer/distributor, proof from OPM authorizing the importer or distributor must also be submitted with the bid at the closing date and time of the bid, such proof must not be older than the advertisement date of the bid.

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Phase 3 (Part A): Continuation

c. Failure to indicate the relevant item numbers and brand name on the Third-Party Authorization Letter of Undertaking will render the affected line items non-responsive.

d. The State reserves the right to verify any information supplied by the bidder in the Third-Party Authorization Letter of Undertaking and should the information be found to be false or incorrect, the bidder will be disqualified for all items and further, the State may exercise additional legal remedies available.

e. Failure by a bidder to submit the required Third-Party Authorization Letter of Undertaking confirming the arrangements with the third-party will result in the bid being declared non-responsive and disqualified from further evaluation.

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Phase 3 (Part A): Continuation

- **Sterility certificate from the manufacturer**

a. Where applicable, bidders must submit proof of a valid sterility certificate from the manufacturer at the bid closing date and time.
   - Acceptable proof include:
   - ISO 17665-1:2006/SANS 17665-1:2007 (steam sterilization),or
   - ISO 11135 (ethylene oxide sterilization), or
   - ISO 11137 (radiation sterilization)

b. Where the sterilisation of items is outsourced to a third party, the bidder must submit a letter confirming the outsourcing arrangement together with the relevant ISO certificate. The letter must be dated and signed by both the manufacturer and the third-party service provider.

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Phase 3 (Part A): Continuation

c. Where compliance with any of the above sterilisation standards is reflected on the manufacturer's ISO 13485 certificate, such certification will be accepted as proof of compliance. However, the bidder must also submit evidence of sterilisation validation at the bid closing date and time.

d. Failure to submit the required sterility certificate will render the bid non-compliant for the relevant items. Sterility testing is performed under SABS standards, as required, by the SABS Microbiology Division for sterile products.

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PHASE 3 TECHNICAL REQUIREMENTS EVALUATION (PART B)

SUBMISSION OF SAMPLES AND TEST REPORTS

NB: Only items that complied with Part A will be evaluated in Part B of the technical specification requirements evaluation. The requirements for Part B are as follows:

- **Samples Submission for Visual Screening Evaluation**

a. Only items that comply with Part A will be required to submit samples to verify compliance with technical specifications at the venue, date, and time communicated by the National Treasury.

b. All items must comply with the technical specifications provided in Annexure A of this bid, as stated for each item. Failure to comply will result in the invalidation of the relevant items.

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Phase 3 Part B Continuation

c. The submitted sample must match the exact brand and manufacturer specified in the pricing schedule. Any samples that do not meet this requirement, including those from different manufacturers or brands, will be disqualified.

d. Failure to submit the samples as required will invalidate the bid for the items for which samples are not submitted.

- **Sample Submission**

a. The National Treasury will send a schedule indicating the date, time, place, and venue to the responsive bidders from Phase 3 Part A to submit samples for evaluation. Bidders are hereby notified that a schedule for the submission of samples will only be issued to responsive bidders from Phase 3 Part on short notice of at least two (2) weeks prior to the stipulated sample submission date. Bidders shall, therefore, ensure that they are adequately prepared and, in a position, to submit the required samples within the prescribed timeframe.

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b. Where different sizes of the same item are called for against different item numbers, samples of each size must be submitted.

c. All samples submitted must be a true representation of the product that will be supplied during the contract period. Must be in the original pack and comply with labelling requirements.

d. All samples must be in original packaging for sample evaluation. Samples that are not in the original packaging will be disqualified.

e. The quantity of samples required for each item is indicated in Annexure A Technical Specification.

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Phase 3 Part B Continuation

- **Submission of Test Report from a South African National Accreditation System (SANAS) Accredited Institution**

a. Where the item technical specification indicates a standard, responsive bidders from Phase 3 Part A must submit samples for testing to a SANAS-accredited institution (accredited to conduct testing for the relevant standard). Responsive bidders from Phase 3 Part A must submit a test report from a SANAS-accredited testing institution (accredited for the relevant standard).

b. The National Treasury will send a schedule indicating the date to responsive bidders from Phase 3 Part A to submit a test report from a SANAS-accredited testing institution. Bidders are hereby advised that a schedule for the submission of test reports may be issued to bidders within a period of one (1) month following the bid closing date.

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Phase 3 Part B Continuation

C. Each test report must clearly indicate the relevant RT284-2027 item numbers to ensure easy identification and linkage to the bid items.

d. The test reports must not be older than eighteen (18) months at the time of submission.

e. Failure to submit a test report issued by a SANAS-accredited testing institution will result in the disqualification of the relevant item.

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PHASE 4: PRICE AND SPECIFIC GOALS

- **Pricing Schedule and Structure Requirements**

a. Prices quoted must be furnished based on “delivered to State facility”, country-wide, inclusive of VAT.

b. All prices must be entered in the fields provided in the Pricing Schedule supplied with the bid document. Pricing structures that do not comply with this requirement may result in the bid being declared non-responsive.

c. The completed Pricing Schedule (Annexure B) must be submitted together with the bid document and as an unlocked Microsoft Excel spreadsheet at the closing date and time of the bid.

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Phase 4: Price and Specific goals (Continuation)

- **Preferential Point System**

a. The pricing evaluation will be in terms of the Preferential Procurement Regulations as per the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), responsive bids will be adjudicated by the State on the 90/10 preference point system based on:
    - The bid price (Maximum of 90 points)
    - Historically disadvantaged individuals as well as specific goals (maximum 10 points)

- **Items Grouped as a Series**

a. Items that have been grouped as a series as indicated in the pricing schedule, will be allocated preference points for price using the total amount of the group series.

Phase 4: Price and Specific goals (Continuation)

b. Bidders are required to offer prices for all units of measure specified in the series, and for all items within a group series. Failure to give an offer for any of the items in a group series may disqualify the bidder for all the items in the group series.

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8. SUBMISSION OF BIDS

a. Bidders must submit their bids online through the eTender Publication portal.

b. Manual or hardcopy bids are not acceptable.

c. The online eTender publication portal can be accessed on the following link: https://www.etenders.gov.za/ .

e. The guide for online bid submission is attached.

f. The Pricing Schedule (**Annexure B**) should be in an XLSX excel sheet format and not any other format.

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9. **Due Diligence**

- The State may conduct due diligence before the final award or at any time during the transversal contract period and this may include pre-announced/ non-announced site visits. During the due diligence process, the information submitted by the bidder is verified and any misrepresentation thereof may disqualify the bid in whole or parts thereof.
- The State also reserves the right to conduct any evaluation verifications before the final award or at any time during the transversal term contract period.

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10. Rights of awards

a. The State reserves its following rights –

- To award the bid in part or in full,
- Not to make any award in this bid or accept any bids submitted,
- Request further technical information from any bidder after the closing date,
- Verify information and documentation of the bidder(s),
- Not to accept any of the bids submitted,
- To withdraw or amend any of the bid conditions by notice in writing to all bidders before closing of the bid and post-award, and
- If an incorrect award has been made to remedy the matter in any lawful manner it may deem fit.

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- **QUESTIONS AND ANSWERS**